

EASTERN VISAYAS ASSOCIATION OF WATER DISTRICTS (EVAWD)

c/o Baybay City Water District
119 Emilio Jacinto St., Baybay City, Leyte 6521
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TO : GENERAL MANAGERS, BOARD OF DIRECTORS,
HRMO'S, DIVISION MANAGERS AND CONCERNED PERSONNEL

SUBJECT : SEMINAR ON GENDER RESPONSIVE PLANNING & BUDGETING

DATE : May 21-22, 2015

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The **Eastern Visayas Association of Water Districts (EVAWD)** will be hosting a seminar on Gender Responsive Planning and Budgeting on Thursday and Friday, May 21 and 22, 2015, at Pongos Hotel, Ormoc City

The event highlights the requirement of law and insistence of the Commission on Audit (COA) to take serious attention by institutionalizing the Gender Responsive Planning and Budgeting Program in the water districts, hence, this training is arranged for our convenience to save time, effort and money.

To cope up with indispensable expenses, a Registration Fee of **TWO THOUSAND FOUR HUNDRED (P2,400.00) PESOS** for each participant is hereby collected to defray the expenses of the aforesaid two-day seminar.

Thus, it is very important that your confirmation as to the number of delegates attending shall be made not later than May 13, 2015. You may directly call Pongos Hotel for your reservation at Telephone No. **053-2552540, 053-5619721 or 09365169678 & 09393043517.**

For further details, confirmation of attendance and hotel reservation, you may contact **Ms. Elsie C. Almario** at telephone numbers **09064571725, 09324112360 or 053-5639478.**

Please be reminded of your quarterly dues to help defray the expenses needed.

Thank you for your continued support to our association.

CYRIL LUIS L. ARRADAZA